

## Real Property Inventory Checklist for Federal Financial Assistance Recipients

**Purpose:** To provide recipients with general suggestions for managing real property purchased in whole or in part with Federal funds. A non-Federal entity is required to use the SF-429 to submit reports at least annually on the status of real property in which the Federal Government retains an interest, unless the Federal interest in the real property extends 15 years or longer.

**Authority:** 2 CFR 200.311 and 200.330

| Component                                                    | Description | Completion Status | Completion Date |
|--------------------------------------------------------------|-------------|-------------------|-----------------|
| Property location/physical address                           |             |                   |                 |
| Use of the property                                          |             |                   |                 |
| Condition of the property                                    |             |                   |                 |
| Summary of conditions on the title                           |             |                   |                 |
| Brief description of improvements, expansions, and retrofits |             |                   |                 |
| Insurance coverage                                           |             |                   |                 |
| Date acquired, or improved using Federal funds               |             |                   |                 |
| Original acquisition cost                                    |             |                   |                 |
| Sources of funding                                           |             |                   |                 |
| Federal and non-federal participation ratios                 |             |                   |                 |

|                                                                                                        |  |  |  |
|--------------------------------------------------------------------------------------------------------|--|--|--|
| Federal Award Information Number (FAIN)                                                                |  |  |  |
| Appraised value and date                                                                               |  |  |  |
| If applicable, disposition instruction provided by the Federal awarding agency, or pass-through entity |  |  |  |
| If applicable, date of disposition                                                                     |  |  |  |
| If applicable, sale price                                                                              |  |  |  |