



US Department
of Transportation
**Maritime
Administration**

MANUAL OF ORDERS

MARITIME ADMINISTRATIVE ORDER

REVOKES

MAO 42-1 dated
06/03/98

NO.

42-1

EFFECTIVE DATE

December 2, 2005

SUBJECT

OFFICE OF INTERNATIONAL ACTIVITIES

Section 1. Organization: The Office of International Activities is supervised by a Director who reports to the Associate Administrator for Policy and International Trade. The office has no formal organizational components.

Section 2. Delegations of Authority: The Director, Office of International Activities is authorized to exercise all the authorities of the Associate Administrator for Policy and International Trade to perform the functions assigned in Department of Transportation (DOT) Order 1100.69A and this order. These authorities may be redelegated as provided by Maritime Administrative Order (MAO) 200-1.

Section 3. General: The Office of International Activities is responsible for planning, conducting, and coordinating Maritime Administration (MARAD) participation in international activities concerned with maritime transportation matters, and for keeping abreast of foreign economic and political developments which may affect United States (U.S.) maritime transport interests. The activities generally encompass the following areas:

3.01 Activities of multilateral international organizations. These include the technically oriented organizations (e.g., the International Maritime Organization (IMO)) and the political-economic organizations (e.g., the World Trade Organization (WTO)), Organization for Economic Cooperation and Development (OECD), United Nations Committee on Trade and Development (UNCTAD), and the Organization of American States (OAS).

3.02 Direct contacts with foreign governments or groups within foreign countries, on specific problems affecting the maritime industry.

3.03 Relations with other U.S. Government agencies involved in the formulation of foreign policy, trade policy, and other activities which affect the U.S. maritime transport sector.

Section 4. The Office of International Activities shall:

4.01 Coordinate for MARAD in identifying international activities of interest to MARAD, keeping abreast of developments including anticipated problems, setting priorities among the various activities, developing MARAD positions in these areas, and ensuring effective presentation of such positions to the appropriate forums for the benefit of the U.S. merchant marine.

4.02 In carrying out these responsibilities, the Office of International Activities shall cooperate with the operating offices concerned and rely on their technical expertise in those areas where such technical expertise is required. This office will not duplicate the functions or the technical and operational expertise regularly assigned to other offices.

4.03 Develop official MARAD policy positions on international activities of interest to the U.S. maritime industry and take and/or coordinate action to present MARAD's position in these matters. Work actively with other offices concerned in examining specific issues and developing a MARAD position that can best serve MARAD's interest. Have principal responsibility for formulating

MARAD's position to be presented to political-economic international organizations and, in the case of technically oriented organizations, provide consultative services and assistance on the technical procedures of the organizations.

4.04 Identify international organizations and key officials thereof concerned with maritime transportation matters; follow the agenda of these organizations for items of interest to MARAD; determine, in conjunction with the appropriate operating offices, the level of representation to be assigned to specific meetings, the nature and form of MARAD positions to be presented, and/or action required to influence the position of other U.S. delegates attending the meetings. Identify and be familiar with the principal governmental organizations and key officials dealing with maritime transportation problems in the major shipping countries of the world; keep abreast of political, economic, and other developments in foreign countries; identify, sufficiently in advance, matters which may require some form of MARAD intervention or action; coordinate and, as required, represent MARAD's interests in such matters.

4.05 Keep abreast of activities and proposals of other U.S. Government agencies, including regulatory agencies, which have a foreign relations impact and affect on MARAD's interests; take and/or coordinate action to establish and present MARAD's position on these matters, as required.

4.06 Perform or arrange for performance of MARAD's responsibilities under DOT Orders:

- 1240.3A, Noncabinet Level Foreign Visitors to the Department of Transportation
- 1240.4A, Cabinet and Subcabinet Level Foreign Visitors to the Department of Transportation
- 1240.5, Department of Transportation Representation to International Meetings

4.07 Maintain close coordination with the Department of State (DOS) and U.S. Embassy personnel, as required, with respect to all matters described in this order.

4.08 Be responsible for accreditation of MARAD representatives to international organizations, coordination with DOS representatives, trip reports, and similar services.

4.09 Be responsible for the continuing review of the relative priorities among the various international activities in which MARAD participates; monitor changes in the schedules of international activities and keep the operating elements informed of meetings or events that might be of interest in their functional areas, on an ad hoc basis, as well as a formal membership basis.

4.11 Serve as Executive Secretary for the coordination of all matters pertaining to bilateral maritime agreements and related negotiations.



Bruce J. Carlton
Associate Administrator for
Policy and International Trade

Concurrence:



Eileen S. Roberson
Associate Administrator
for Administration