



US Department
of Transportation
Maritime
Administration

MANUAL OF ORDERS

MARITIME ADMINISTRATIVE ORDER

REVOKES
MAO 290-1, dtd.
3-15-78

NO.
290-1
EFFECTIVE DATE
November 5, 1982

SUBJECT

APPLICATIONS TO PRACTICE REVIEW COMMITTEE

Section 1. Purpose:

This order establishes and designates the members of an Applications to Practice Review Committee, and prescribes the functions of this committee.

Section 2. Establishment and Membership:

2.01 There is established an Applications to Practice Review Committee, composed of the following officials:

Secretary, Maritime Administration/Maritime Subsidy Board (Chairperson)
Chief Counsel
Associate Administrator for Policy and Administration
Associate Administrator for Maritime Aids
Associate Administrator for Shipbuilding and Ship Operations

2.02 Each member shall designate an alternate to serve in the absence of the member.

Section 3. Functions:

3.01 The Applications to Practice Review Committee shall:

- 1 Establish criteria governing the review and evaluation of the qualifications of applicants and other factors to be considered, and
- 2 Review and approve, or disapprove, Applications for Admission to Practice Before the Maritime Administration and the Maritime Subsidy Board, submitted by persons not attorneys-at-law, in accordance with the provisions of 46 CFR 201. Determinations of the committee shall be by majority vote with at least three voting members present.

3.02 Appeals from adverse decisions of the committee, together with all pertinent information, shall be referred to the Maritime Administrator and Maritime Subsidy Board for review and final decision.

3.03 It shall be the responsibility of the Secretary to notify applicants of action taken on their applications and to issue certificates to them on Form MA-196, "Card for Admission to Practice Before the Maritime Administration and the Maritime Subsidy Board," where appropriate.

H.E. SHEAR
Maritime Administrator