



US Department  
of Transportation  
Maritime  
Administration

## MANUAL OF ORDERS

### MARITIME ADMINISTRATIVE ORDER

REVOKES

NO. 350-1  
Amendment 7

EFFECTIVE DATE  
July 2, 1991

SUBJECT

#### OFFICIAL TRAVEL

The purpose of this amendment is to implement within the Maritime Administration the new General Services Administration authority (delegated via Federal Travel Regulation amendment number 17, published in the Federal Register May 23, 1991 at page 23654 et seq.) to reimburse preemployment interview travel expenses and relocation expenses to new appointees. Accordingly, the basic order is amended as follows:

Subsection 3.08 1 is amended by adding a new subparagraph (4) as follows:

#### 3.08 Other Travel:

...

- 1 Associate Administrator for Administration,  
Deputy Associate Administrator for Administration,  
and Director, Office of Personnel:

...

- (4) Preemployment interview travel and relocation travel of any new appointees as prescribed in Federal Travel Regulation amendment number 17, published in the Federal Register on May 23, 1991 at page 23654 et seq.

The attachment to the basic order is revised by making the following pen and ink changes:

Under "Private Individuals:"

In the Type of Travel column add "Preemployment Interview"

In the 300 and the 360 columns add "X"

In the MAO 350-1 Sect. column add "3.08"

ROBERT E. MARTINEZ  
Acting Maritime Administrator