



U.S. Department
of Transportation
**Maritime
Administration**

MANUAL OF ORDERS

MARITIME ADMINISTRATIVE ORDER

REVOKES

NO. 710-181

Amendment 7

EFFECTIVE DATE

October 1, 2001

SUBJECT

FACULTY POLICIES

The purpose of this amendment is to provide guidance for conferring the honorary title of Professor Emeritus. Accordingly, section 8.07 is revised to read as follows:

8.07 Professor Emeritus

- 1 General. The Maritime Administrator may confer the honorary title of Professor Emeritus upon a retired faculty member in the rank of Professor who has rendered long-term distinguished service to the U.S. Merchant Marine Academy above and beyond usual requirements and has thereby furthered the mission of the Academy. Distinguished service is exemplified by, but not limited to:
 - (1) Extensive contribution to the development of midshipmen.
 - (2) Excellence in teaching.
 - (3) First-rate scholarship as evidenced by publications and presentations.
 - (4) Significant and sustained institutional service.
 - (5) Leadership and guidance for student activities.
 - (6) Active service in professional organizations.
- 2 Designation Procedures. To be designated Professor Emeritus, a retired faculty member shall be recommended by the department head, after polling the members of the department, via the Assistant Superintendent for Academic Affairs, to the Superintendent. Before making a recommendation to the Superintendent, the Assistant Superintendent for Academic Affairs shall solicit advice from the Faculty Personnel Committee. The Superintendent shall submit a recommendation to the Maritime Administrator who, if in agreement, shall confer the title on the individual concerned.
- 3 Privileges. In addition to the privileges afforded all retired faculty members, a Professor Emeritus shall be accorded the following:
 - (1) When determined to be feasible, office space in the appropriate department.
 - (2) Full library privileges.
 - (3) Inclusion of name on department rosters and in the catalog.
 - (4) The leading position in the faculty procession at commencement exercises.
 - (5) Membership in the Officers' Club, in accordance with the club bylaws.

- (6) An appropriate honorarium when invited to give lectures.
- (7) Faculty rate for tickets to athletic events and other campus activities.



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